

LOCAL AUTHORITY GOOD PRACTICE REFERENCES

As of December 2019

Here are a few examples of good practice that might be helpful when developing or updating local authority webpages:

Process	Good practice reference
How to present a library of meeting minutes	Kilkenny County Council
How to present a library of annual budgets	Cavan County Council
How to present written submissions and observations submitted by the public on city and/or county development plans	Cork County Council
How to present motions submitted by Councillors on city and/or county development plans	South Dublin County Council
How to present subsequent lists of all purchase orders raised for goods and services over €20,000	Meath County Council (notably in machine readable and pdf format) Longford County Council
How to present comprehensive procurement information	Tipperary County Council Leitrim County Council
How to present a library of councillor expenses and payments	Dublin City Council
How to present reports on councillor expenses and payments	Tipperary County Council
How to present a library of donation statements	Kilkenny County Council
How to present a page on the Regulation of Lobbying Act	Cork City Council Waterford City and County Council
How to present a page on protected disclosures, including the policies and procedures and annual report	Limerick City and County Council
How to present a library of audited annual financial statements	Donegal County Council
How to present a library of annual reports	Offaly County Council
How to present annual registers of interest for councillors	Galway County Council
How to present a webpage on ethics and governance	Dún Laoghaire–Rathdown County Council¹
How to present online corruption prevention and contingency plan	Roscommon County Council

¹ See also TI Ireland's template, also provided in this toolkit series